

步骤2.从上述csv文件，确保它仅包含那些UM帐户需要从Exchange迁移到Office 365的用户。例如，从导出的CSV文件中，第一个用户测试已在使用Office 365，因此请从csv文件中删除此项。

1	Subscriber	ServiceDisplayName	OptionalServiceAccountID	UMEmailAddress	EmailAddress	EnableCalendar	EnableMail	EnableMessages	EnableTasks	IsPrimary	LoginType	UserId	UserProfileNumber
2	deepak	Exchange-2010	74d72040-4179-	deepak@dkumai		0	1	0	1	0	0		
3	FANIS	Exchange-2010	34427aca-b989-	fanish@dkumar		0	1	0	1	1	0		
4	deepman	Exchange-2010	02e7bd35-f08a-	deepman@dkur		0	1	0	1	1	0		
5	melbin	Exchange-2010	dea09935-da7f-	melbin@dkumar		0	1	0	1	1	0		
6													

步骤3.使用上述csv文件通过批量管理工具删除用户Exchange-2010的现有UM帐户。

导航至“工具”>“批量管理工具”，在“选择操作”选中“删除”下，然后在“选择对象类型”下选中“统一消息帐户”。之后，浏览上述csv文件（仅包含需要删除其UM帐户的用户），然后点击Submit，如图所示：

The screenshot shows the Bulk Administration Tool interface. At the top, there are buttons for 'Submit', 'Cancel', and 'Display Last Operation'. Below this, the 'Select Operation' section has radio buttons for 'Create', 'Update', 'Delete' (which is selected), and 'Export'. A checkbox 'Do Not Delete Users With Items in Their Mailboxes' is checked. The 'Select Object Type' section has radio buttons for 'Users', 'Users with Mailbox', 'System Contacts', 'Distribution Lists', 'Distribution List Members', and 'Unified Messaging Accounts' (which is selected). The 'Select File' section has a 'CSV File (UTF-8 or UTF-16 encoding only)*' field with a 'Browse...' button and the filename 'All_UM_Accounts.csv'. Below that is a 'Failed Objects Filename*' field with the filename 'failed.txt'. At the bottom, there are buttons for 'Submit', 'Cancel', and 'Display Last Operation'.

如果成功删除所有用户的UM帐户，您应收到通知：

“批量管理工具已完成。成功次数：4，失败次数：0”

步骤4.现在，您需要为office 365创建UM帐户。打开上述CSV文件并进行以下更改：

- 使用为office 365创建的UM服务帐户名重命名第2列ServiceDisplayName。
- 将第3列OptionalServiceAccountID留空。

1	Subscriber	ServiceDisplayName	OptionalServiceAccountID	UMEmailAddress	EmailAddress	EnableCalendar	EnableMail	EnableMessages	EnableTasks	IsPrimary	LoginType	UserId	UserProfileNumber
2	deepak	Office-365		deepak@dkur		0	1	0	1	0	0		
3	FANIS	Office-365		fanish@dkum		0	1	0	1	1	0		
4	deepman	Office-365		deepman@dk		0	1	0	1	1	0		
5	melbin	Office-365		melbin@dkur		0	1	0	1	1	0		
6													

步骤5.使用上述csv文件创建用户的office 365 UM帐户。

导航至“工具”>“批量管理工具”，然后选中“选择操作”下的“创建”，然后在“选择对象类型”下选择“统一消息帐户”，如图所示。现在浏览上述csv文件。

Bulk Administration Tool Refresh Help

Submit Cancel Display Last Operation

Select Operation

Create Update Delete Export

Do Not Delete Users With Items in Their Mailboxes

Select Object Type

Users Users with Mailbox System Contacts Distribution Lists Distribution List Members Unified Messaging Accounts

Select File

CSV File (UTF-8 or UTF-16 encoding only)* All_UM_Accounts.csv

Failed Objects Filename*

Submit Cancel Display Last Operation

如果成功创建了所有用户的UM帐户，您应收到如下通知：

“批量管理工具已完成。成功次数：4，失败次数：0”

步骤6.验证是否成功创建用户的UM帐户。

Status ▾	Alias	Display Name	UM Service	Exchange Calendar/ Contacts	TTS	Single Inbox	MeetingPlace Scheduling and Joining	Email Address
	test	test	Office-365	E	E	E	N/A	test@dkumar9.com
	deepak	deepak	Office-365	E	DU	E	N/A	deepak@dkumar9.com
	FANIS	ANIS, FARHEEN	Office-365	E	E	E	N/A	fanish@dkumar9.com
	melbin	, melbin	Office-365	E	E	E	N/A	melbin@dkumar9.com
	deepman	Harsh, Deepman	Office-365	E	E	E	N/A	deepman@dkumar9.com